

## Certificate IV in Business

<b>Week 1</b>	BSBMGT401-Show Leadership in the Workplace
<b>2</b>	BSBMGT401-Show Leadership in the Workplace
<b>3</b>	BSBWOR404-Develop Work Priorities
<b>4</b>	BSBWOR404-Develop Work Priorities
<b>5</b>	BSBLDR403- Lead Team Effectiveness
<b>6</b>	BSBLDR403- Lead Team Effectiveness
<b>7</b>	
<b>8</b>	
<b>9</b>	BSBWHS401 Impelement & Monitor WHS Policies, Procedures and Programs to Meet Legislative Requirements
<b>10</b>	BSBWHS401 Impelement & Monitor WHS Policies, Procedures and Programs to Meet Legislative Requirements
<b>11</b>	BSBWHS401 Impelement & Monitor WHS Policies, Procedures and Programs to Meet Legislative Requirements
<b>12</b>	BSBWRT401-Write Complex Documents
<b>13</b>	BSBWRT401-Write Complex Documents
<b>14</b>	BSBADM405-Organise Meetings
<b>15</b>	
<b>16</b>	
<b>17</b>	BSBADM405-Organise Meetings
<b>18</b>	BSBCMM401-Make a Presentation
<b>19</b>	BSBCMM401-Make a Presentation
<b>20</b>	BSBMKG413-Promote Products and Services
<b>21</b>	BSBMKG413-Promote Products and Services
<b>22</b>	BSBCUS402-Address Customer Needs
<b>23</b>	

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<b>24</b>	BSBCUS402-Address Customer Needs
<b>25</b>	SIRXCCS304-Coordinate Interaction with Customers
<b>26</b>	SIRXCCS304-Coordinate Interaction with Customers